



# DISTRICT OF COLUMBIA PUBLIC SCHOOLS

OFFICE OF THE CHANCELLOR  
825 North Capitol Street, NE, 9TH Floor  
Washington, D.C., 20002-1994  
(202) 442-5885 – fax: (202) 442-5026

December 22, 2008

[Redacted]



Dear Parent/Guardian:

The primary goal of the *No Child Left Behind (NCLB) Act of 2001* is to ensure every child's right to receive a quality education. Essential to reaching that goal is a highly qualified teacher in every classroom. Under NCLB, we must provide parents notice when their child's teacher does not meet the highly qualified teacher requirements and that their child has been taught by that teacher for four or more consecutive weeks.

Your child is currently being taught by a teacher(s) who does not meet the highly qualified requirements established by the D.C. Office of the State Superintendent of Education. While teachers may have a valid teaching license, the license must be in the subject area being taught for the teacher to meet state highly qualified requirements. Or, it may be the case that the teacher has not yet earned a teaching license in the District of Columbia. In either case, please know that all teachers who are not licensed are required to submit a Highly Qualified Action Plan that outlines a specific timeframe for meeting licensure requirements.

To access information on the non-highly qualified status your child's teacher(s), please visit the website [www.k12.dc.us/righttoknowhq](http://www.k12.dc.us/righttoknowhq). Enter the following to log-in to the website:

**User name:** [Redacted]  
**Password:** [Redacted]

I hope this information is helpful to you. If you do not have computer access, the information can be obtained directly from your school's office. Please bring your user name and password with you to enable the school to access information relevant to your child. If you have any concerns or questions, please do not hesitate to contact your child's principal directly.

Respectfully,

Michelle A. Rhee  
Chancellor

"DCPS: Success, One Student at a Time"