

Premier Care, LC  
Madison House ACR  
3212 Chamberlayne Avenue  
Richmond, VA 23228

September 4, 2002

Re: Response to site visit that was conducted on 9/03/02 and  
specific to the third floor secured unit.

Changes and/or modifications to be made

1. All windows on the secured unit will be bolted shut.
2. The unit will be heated and cooled by permanent wall units.  
\*\*All are in place and properly operating.
3. The windows with half screens will be removed and replaced with full screens.
4. Addition safety bars will be added to all of the patio windows

All changes and/or modifications are underway and will be completed by Monday,  
September 9, 2002,

Kenneth Beverly  
Acknowledged- K. Beverly, Manager

9/4/02  
Date

Kenyale H. Martin  
Kenya H. Martin Administrator

9-4-02  
Date