

Ferguson, Charis (DOH)

From: Berry, Monique (DOH)
Sent: Monday, May 08, 2006 4:11 PM
To: Ferguson, Charis (DOH)
Cc: Freehill, Gunther (DOH); Rowe, Debra (DOH)
Subject: Lurn-N-Ern HOPWA Grant 6P0313

Good Afternoon Charis

After a careful review of the Project Based Rental grant for Lurn-N- Ern, I have concerns. The award period for this grant is October 1, 2005 thru September 30, 2006. As of to date Lurn-N- Ern has only spent 18% of the grant. The client target as stated in the Table A of the grant agreement states that they should service 20 clients during the course of the grant. As you are aware, they had some start up problems at the beginning of this grant and I have taken these problems in consideration, However, the fact still remains that we only have four months remaining on this grant and to date they have only provided services to 2 clients. The average monthly spending thus far has been approximately 5,000. The remaining balance on this grant is \$110,482.00.

Ms. Odom has requested a budget modification. In the requested revisions, Ms. Odom desires to increase supervision of the clients (2) by adding a new night supervisor and increasing the pay rate and hours of the current night supervisor. The positions of executive director and project manager have been increased in hours and pay rate. Since I do not currently have a revision to the scope of work in my records, I am concerned about the increases for these positions.

My recommendation at this time to decrease the client target as well as the current budget. Please advise me on what actions to take.

Monique Berry
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5/26/2006