



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary

**To:** Heads of Operating Divisions  
Heads of Staff Divisions

**From:** Lance Leggitt, Chief of Staff

**Subject:** Congressional Relations

**Date:** May 3, 2017

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On behalf of Secretary Tom Price, I write to restate the Department's long-standing policy regarding congressional relations.

I am excited about the opportunities we have to work together to advance the President's agenda in Congress. By collaborating across agencies, we will achieve more of our goals.

To ensure that our efforts are coordinated, any communications with Members of Congress and staff should not occur without prior consultation with the Office of the Assistant Secretary for Legislation (ASL). This includes requests for calls, meetings, briefings, technical assistance, policy development, hearings, oversight, detailees, etc. The ASL is responsible for ensuring Secretary Price's involvement on appropriate matters.

Please instruct your staff to adhere to this procedure. Your cooperation will help us avoid unnecessary problems in our relationships with Congress. I appreciate your support.

If you have additional questions or comments, please contact Barbara Clark, Acting Assistant Secretary for Legislation, at [Barbara.Clark@hhs.gov](mailto:Barbara.Clark@hhs.gov).