

The Washington Post Principal of the Year Award

Most educators will agree that the level of excellence a school achieves is directly related to the level of leadership provided by its principal. It is the combination of the principal's ability to manage, their interest in staff and students, their respect for learning and vision of the future that set the stage for the school's efforts to educate our children. The Washington Post Principal of the Year Award seeks to recognize those principals who go beyond the day-to-day demands of their position to create an exceptional educational environment. In presenting this award, The Washington Post hopes to encourage excellence in school leadership and to contribute in a substantive way to the improvement of education in the Washington metropolitan area.

WHAT IS THE SELECTION AND FINALIST SUBMISSION PROCESS?

Principals must first be nominated and one finalist will be selected by their local school system. Nomination deadlines are set by the individual school system. Specific information can be obtained from the school system's awards coordinator or superintendent's office. All school system finalists are under embargo until mid-April 2017.

Public Schools: Each participating public school system will receive and screen nominations and will select one finalist from each eligible jurisdiction, in accordance with the criteria and nomination process. For further information, contact your local school superintendent's office.

District of Columbia Public Charter Schools: The District of Columbia Public Charter School Board will receive and screen nominations and select one finalist, in accordance with the criteria and nomination process. For further information, contact the Public Charter School Board at 202.328.2660.

Nominations should be sent to:
District of Columbia
Public Charter School Board
3333 14th Street NW, Suite 210
Washington, D.C. 20010

Private Schools: In accordance with the criteria and nomination process, an independent committee of educators and community leaders will screen nominations and make the final selection of a finalist from the private schools. Private school nominations must be uploaded to the following Washington Post DropBox: https://dbinbox.com/WP_Educational_Foundation. Deadline for receipt of private school nominations is 11:59 p.m. (ET) on Friday, February 3, 2017.

ELIGIBILITY

Nominees must be full-time principals (in grades pre-kindergarten through 12) in an accredited school in one of the jurisdictions below. Each nominee must have a minimum of five years' experience as a principal, three of which must be in the school or school system in which he or she is currently serving. Nominees must be serving as an administrator for the 2017-18 school year.

District of Columbia

Maryland:

Anne Arundel, Calvert, Charles, Frederick, Howard, Montgomery, Prince George's and St. Mary's counties.

Virginia:

Arlington, Fairfax, Fauquier, Loudoun, Prince William and Stafford counties; Alexandria, Falls Church, Manassas and Manassas Park cities.

NOMINATION CRITERIA

Nominees must be principals who:

- Manage effectively.
- Demonstrate and encourage creativity and innovation.
- Foster cooperation between the school and the community.
- Maintain a continuing dialogue with students and parents as well as faculty and staff.
- Keep abreast of developments in the field of education.
- Encourage team spirit.
- Demonstrate leadership and exemplify commitment.
- Continue to play an active role in the classroom.
- Maintain their position as principal throughout the 2016-17 school year.

NOMINATION PROCESS

Nominations may be submitted by teachers, students, former students, parents, administrators or the general public. Principals may not nominate themselves.

Nomination materials must include:

- A minimum of four statements of support, one of which must be by a professional educator.
- A career summary.
- A 200-word biography, written to highlight the specific award for which the awardee was nominated.

Sample: *John Doe is the principal at Franklin Pierce Public Charter School in Washington, D.C. Franklin Pierce serves a unique population and it takes exceptional leadership to successfully manage the school and its community. "Each child has individual and specific requirements and John makes sure that each need is met with an innovative and caring approach." wrote a parent, whose daughter attends the school. "The safety and security of the students as well as their individual educational goals are paramount in how John supports the children, their families and his staff. I have complete confidence and comfort knowing that John has provided an environment where my daughter's needs can be met and all his abilities nurtured and encouraged as best possible." Mr. Doe began his career in education as a speech pathologist in the Prince George's County Public School system in 1993. There he developed and implemented communication-based programs for students with autism, learning, and physical disabilities. Mr. Doe earned his MEd and BS in speech/language pathology from Keene University in Keene, NH.*

- A description of contributions in each of the nomination criteria.
- One vertical color photograph. Headshot only. The image must be a JPG file, and at least 2 MB.

JUDGING

A selection committee of individuals who represent teachers, administrators, parents, and The Washington Post will review nomination materials for each finalist. Nominations are scored using a standardized rubric. One (1) finalist will be selected as The Washington Post Principal of the Year. The winner will be notified by The Washington Post on Wednesday, March 1, 2017.

WHAT DOES THE PRINCIPAL OF THE YEAR RECEIVE?

The Principal of the Year earns tremendous respect as the Washington area's best principal. This reputation means prestige in the community and across the Washington region. The winning finalist will receive a signature trophy, a \$7,500 monetary award, a feature spot in a ½ page ad that runs in The Washington Post newspaper, a profile in The Washington Post and on washingtonpost.com. All other finalists will receive a certificate of appreciation from The Washington Post.

PROCEDURE FOR SUBMITTING FINAL MATERIALS TO THE WASHINGTON POST

All finalist materials are to be submitted to The Washington Post Dropbox: https://dbinbox.com/WP_Educational_Foundation by **11:59 p.m. (ET) on Friday, February 3, 2017.**

Please be sure to use the following naming convention when uploading ALL content and photos. All 200-word biographies must be submitted as separate Word documents.

Abbreviated Award Name_Winner First and Last Name_County Represented_Category

Example: POY_Sabrina Towson_PGC_Public School

Note: POY = Principal of the Year

For further information, please contact:

The Washington Post
Community Relations Department
202.334.7969
edufoundation@washpost.com
washingtonpost.com/community